



# Provider Access Policy

January 2026

**Responsible:** Local Governing Body  
**Governor Lead:** Mrs Kathryn Elliott  
**Nominated Lead Member of Staff:** Mr S Evans  
**Status & Review Cycle:** Annual  
**Next Review Date:** January 2027

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## 1. Introduction

This policy statement sets out Fullbrook School's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer ([Provider Access Legislation, January 2023](#)).

## 2. Rationale

As the number of routes after Education rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

## 3. Commitment

Fullbrook School is committed to ensuring there is an opportunity for a range of education and training providers to access pupils, for the purpose of informing them about approved technical education qualifications and apprenticeships. Fullbrook School is fully aware of the responsibility to set pupils on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Fullbrook School endeavours to ensure that all pupils are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting pupils to understand the full range of education and training options, and the [Provider Access Legislation, January 2023](#)).

## 4. Aims

Fullbrook School policy for Access to other education and training providers has the following aims:

To develop the knowledge and awareness of our pupils of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of pupils becoming NEET (Young people not in education, employment or training).

## 5. Pupil Entitlement

Fullbrook School fully supports the statutory requirement for pupils to have direct access to other providers of further education training, technical training and apprenticeships ([Provider Access Legislation, January 2023](#)). The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships.

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and families, these are including, but not limited to:

- Careers Talks
- Year 9 Options Evening
- Sixth Form Information Evening
- UCAS Information Evening
- Apprenticeships Assembly
- Year 7-13 Parents Evenings
- Drop Down days
- Assembly Guest Speakers
- Scholar Program

## **6. Development**

This policy has been developed and is reviewed annually by the Careers Leader and Line Manager (Mr S. Evans) based on current good practice guidelines by the Department for Education.

## **7. Links with other policies**

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

## **8. Equality and Diversity**

Access to other providers is available and promoted to allow all pupils to access information about other providers of further education and apprenticeships. Fullbrook School is committed to encouraging all pupils to make decisions about their future based on impartial information.

## **9. Requests for access**

Requests for access should be directed to Miss K Rolf, Careers Leader. Miss K Rolf may be contacted by telephone or email, [rolfk@fullbrook.surrey.sch.uk](mailto:rolfk@fullbrook.surrey.sch.uk), Tel 01932 349301.

## **10. Grounds for granting request for access**

Access will be given for providers to attend during school assemblies, timetabled Careers or Life lessons, and Careers or Raising Aspirations events that Fullbrook School is arranging. Pupils may also travel to visit another provider as part of the trip to be organised in partnership with Learning Partners.

## **11. Details of premises or facilities to be provided to a person who is given access**

Fullbrook School will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

## **12. Live/Virtual encounters**

Fullbrook School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

## **13. Families**

Family involvement is encouraged, and families may be invited to attend the events to meet the providers.

## **14. Management**

The Careers Leader coordinates all provider requests and is responsible to his/her senior management line manager.

## **15. Complaints Procedure**

Any complaints about this policy should be raised to Mr Scott Evans, email: [evanss@fullbrook.surrey.sch.uk](mailto:evanss@fullbrook.surrey.sch.uk),

Mr S Evans will raise the complaint to Miss A Wallis, Head of School, Fullbrook School.

## **16. Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the Senior Leadership Team and Governors.