



APPLICATION FOR A CYCLE PERMIT

Name of Student **Tutor Group**

Address

.....

Distance from Fullbrook

I request that my son/daughter be given permission to cycle to school and to leave his/her bicycle on the school premises in the designated area. I understand that, apart from exceptional circumstances, permits will only be issued to students who live more than one and a quarter miles from the school and it is desirable that applicants have passed the Bikeability course.

I further understand and accept that the School staff, Governors and Surrey County Council cannot be held responsible for any damage to or theft of the bicycle and that it is left on the school premises entirely at my own risk and that the bicycle must be insured under my home contents policy.

I have been advised that the bicycle should be securely locked with a strong padlock and chain and that I should include the bicycle on an insurance policy to safeguard against financial loss through damage and/or theft. Following the decision of the Governors, cycle helmets are compulsory and must be worn to and from Fullbrook.

I understand that if my son/daughter does not wear a cycle helmet to or from school, this permission can be suspended or withdrawn and the bicycle may be clamped on the school premises. I will be required to collect the bicycle from school if this happens.

I undertake to be responsible for maintaining the bicycle in a proper roadworthy condition and understand that this permission can be suspended or withdrawn if the bicycle is not in a roadworthy condition or if the rules for cycling to and from school are not observed.

I understand that a photograph will be taken of my child with his/her bicycle, which will be stored on the school secure area, for identification purposes.

Make of Bicycle **Model/Style of Bicycle**

Brief description of bicycle including colour

.....

.....

.....

Date **Signed**

Parent/Carer



Name of Student **Tutor Group**.....

is given permission to bring a bicycle to school.

I understand that the following rules must be adhered to:

1. The bicycle must be in a proper roadworthy condition and securely locked once on the premises.
2. Cycle helmets must be worn to and from school.
3. Students should cycle to and from school in a sensible manner and observe the Highway Code.
4. The bicycle must not be ridden within the school boundary.
5. The bicycle must not be ridden along the footpath adjoining the school or through the subway at West Byfleet **OR** other areas specifically designated by the school.
6. if I do not adhere to the rules my bicycle may be clamped on the school premises and my parent/carer will be asked to collect it. If this happens, permission to ride my bicycle to school may be withdrawn.
7. A photograph will be taken of me with my bicycle, which will be stored on the school secure area, for identification purposes.

Signed Date.....
Student Signature

I have seen a cycle helmet and have issued a cycle pass.

Signed Date.....
Head of Learning

Fullbrook School Cycle Permit Safety Rules

The following conditions are not all the law, but they are the requirements for you to retain your permit to bring your bike onto school property.

Do	Don't
Have your permit with you at all times	Forget to re-new your permit every year. Keep a permit if you no longer use it
Wear your helmet correctly fitted and fastened on your head as soon as you collect your bike/ leave your house	Take it off round the corner, wear one too small, leave the strap unfastened
Lock your bike up in the shed every morning	Leave your bike outside the shed or unlocked at any time
Make sure that you are not on your bike at all whilst on school property	Straddle the bike whilst walking, lend your bike to someone else to ride in school
Ride single file along the side of the road	Weave on and off the pavement and road, ride abreast of others in the road
Dismount when travelling along footpaths and alleyways	Race along alleyways and footpaths
Concentrate on the road and traffic when you are travelling to/from school	Be surprised if you lose your cycle permit due to any of these conditions being broken

